

#### WINTER SEMESTER 2014/15

#### THE ACADEMIC CURRICULUM OF THE FACULTY OF SOCIAL SCIENCES

#### **INFORMATION FOR STUDENTS**

#### AT THE

#### MASTER DEGREE PROGRAMME IN MODERN INDIAN STUDIES

#### **SUMMARY**

•	THE FACULTY OF SOCIAL SCIENCES	4
•	RESEARCH AREAS	4
•	THE FACULTY OF ECONOMIC SCIENCES	6
•	THE FACULTY OF HUMANITIES	7
•	CENTRE FOR MODERN INDIAN STUDIES	8
•	STRUCTURE AND FOCUS OF THE MASTER'S DEGREE PROGRAMME IN MODERN INDISTUDIES	AN 9
•	KEY COMPETENCIES	22
•	TABLE: PREREQUISITES, EXAM REQUIREMENTS AND SEMESTER MODULES OFFERED	26
•	EXEMPLARY STUDY PLANS	28
•	A QUICK-START GUIDE TO FLEXNOW	30
•	(ELECTRONIC EXAMINATION MANAGEMENT)	30
•	LIBRARIES	33
•	CONTACT PERSONS AT THE FACULTY OF SOCIAL SCIENCES	35
•	OFFICE OF THE DEAN OF STUDIES	36
•	CONTACT PEOPLE AND INSTITUTIONS OF THE UNIVERSITY	49
•	PERSONAL STUDY PLAN	55

Please note the information given in this document is not legally binding.

We therefore kindly ask you to carefully survey the applicable Study and Examination Regulation provided on our website.

#### To all first-semester students,

welcome to our faculty!

During the orientation phase from 14 to 16 October 2014, you will be provided with all the important information you need for a successful start to your Master's degree programme. Besides the introduction to the degree programme, you will also have the opportunity to get to know your fellow students in a relaxed atmosphere in the evenings.

This booklet contains an overview of the structure of your degree programme, the modules you have to attend and information on important institutions and points of contact.

During your course of studies you will find all information relevant to your academic curriculum in our Newsletter. If you do not receive it, please send us a short e-mail message with the word "Newsletter" in the subject line: studiendekanat@sowi.uni-goettingen.de.

The staff of the **Study Advisory Office** will assist you during the entire course of your degree programme and will be your point of contact in the following areas:

- Organising your studies and planning your course schedule
- · Examination and study regulations
- Recognition of study credits and FlexNow
- Changing your course of studies
- Semester(s) abroad
- Internship(s) during the course of your studies and perspectives of job
- The application process for scholarships in Germany and Lower Saxony
- Writing tips
- Starting your career
- Doctoral degree programme

I wish you great success in your studies at Göttingen!

#### Professor Steffen M. Kühnel

Dean of Studies

Other points of contact for your academic curriculum are listed from page 34 onwards.

#### THE FACULTY OF SOCIAL SCIENCES

The distinguishing characteristic of the Faculty of Social Sciences at the University of Göttingen is its broad combination of subjects, ranging from Social and Cultural Anthropology (Ethnology), Educational Science, Diversity studies, Gender Studies, Modern Indian Studies, Political Science, Sociology to Sport Science. The Faculty also runs a cross-departmental Center of Methods. In the past few years, it has been increasingly successful in establishing interdisciplinary and transdisciplinary links between these subjects in both teaching and research.

The Faculty's disciplines focus on individual and collective actions and the symbolic production and reproduction of social structures from micro-, meso- and macrosocial perspectives. Using a variety of both quantitative and qualitative methods, it is their foremost goal to encourage comparative research. Moreover, by virtue of its ethnological collection, the Faculty is internationally renowned for its comprehensive mapping of the processes of cultural change.

#### RESEARCH AREAS

Embedded within the Göttingen Research Campus, the Faculty of Social Sciences divides its areas of research emphasis into three interlinked subjects: "Globalisation and institutional change", "Cultural and religious diversity and social integration" and "Educational research". Alongside these areas of emphasis, the fields of diversity studies and gender studies in the social sciences represent cross-sectoral topics that have been managed under the auspices of the Faculty for several years. In 2011 the establishment of a chair of Gender Studies in Political Sciences, and in 2013 the establishment of the Göttingen Diversity Research Institute strengthened this departmental structure even more.

The research environment at the Göttingen Research Campus gives the Faculty excellent opportunities to pursue its objectives. Among others, the campus is home to the Göttingen Centre for Digital Humanities (GCDH), the Centre for Modern East Asian Studies (CeMEAS), the Centre for Modern Indian Studies (CeMIS) and the Centre for Empirical Teaching and School Research (ZeUS).

Additionally, the Faculty of Social Sciences maintains strong partnerships with non-university and affiliate institutes, namely the Sociological Research Institute (SOFI) and the Max Planck Institute for the Study of Religious and Ethnic Diversity, which was founded in 2008 and whose directors are honorary professors at the Faculty.

#### **ASSOCIATED INSTITUTIONS / CENTRES**

Centre for Modern East Asian Studies (CeMEAS)

- Centre for Modern Indian Studies (CeMIS)
- Göttingen Centre for Digital Humanities (GCDH)
- Göttingen Graduate School of Social Sciences (GGG)
- Cooperation Office for Universities and Trade Unions
- · Network for teacher's advanced training
- Sociological Research Institute (Soziologisches Forschungsinstitut, SOFI)
- Central Institution for Teacher Education (ZELB)
- Centre for Empirical Research into Teaching and Schools (Zentrum für empirische Unterrichts- und Bildungsforschung, ZeUS)

#### **Contact Details**

Faculty of Social Sciences

Phone: +49 (0)551 39-7211/7192

Email: <u>dekanat@sowi.uni-goettingen.de</u>

Web: www.sowi.uni-goettingen.de

#### THE FACULTY OF ECONOMIC SCIENCES

Today, the University of Göttingen Faculty of Economic Sciences is one of Germany's leading research faculties with approx. 3,700 students, 27 professors, seven assistant professors and seven honorary professors. The Faculty also employs more than 200 research assistants, 50 staff members and regularly hosts international guest professors. The Faculty of Economic Sciences offers a wide variety of specializations such as: Business Administration, Economics, Business Information Systems, Business and Human Resource Education, Statistics and Economic and Social History. As part of the 2005 Bologna Process reforms (an agreement by 29 European countries to create greater compatibility of higher education qualifications), the Faculty introduced new Bachelor's and Master's degree programmes (as opposed to the traditional German *Diplom* and *Magister* degree programmes). These degree programmes were designed to meet internationally transferable qualifications to ensure a high and consistent standard of education.

Today, the faculty offers 5 Bachelor's and 10 Master's degree programmes.

#### RESEARCH AREAS

While the Faculty of Economic Sciences houses diverse research activities, each department shares a common interest in one of the following three research areas:

- Governance
- Marketing and Channel Management
- Integration and Development

These core research areas embody a wide variety of topics that stimulate discussion both within and beyond Economic Sciences. This is partly because the boundaries of our research areas are permeable, allowing and encouraging collaboration across diverse disciplines.

The research area Governance focuses on the analysis of organizational structures among agencies, such as municipalities, counties (regional administrations), businesses, etc.

The research area Marketing and Channel Management is based on the analysis of complex networks. The research focus of Integration and Development deals primarily with current issues in international economic relations. It focuses on regional integration processes in Europe as well as within the context of the World Trade Organization (WTO), the North America Free Trade Agreement (NAFTA), and the Association of Southeast Asian Nations (ASEAN). It also includes a separate focus on problems facing developing countries.

#### **Contact and services**

Service Centre for Students Platz der Göttinger Sieben 3 Oeconomicum, 1<sup>st</sup> floor Tel. +49 (0)551 / 39-12224

E-mail: service-center@wiwi.uni-goettingen.de

#### Office hours

Mon. - Thu. 09:00 – 16:00 CET Fri. 09:00 – 13:00 CET and by appointment

#### THE FACULTY OF HUMANITIES

The Faculty of Humanities unites 30 academic institutes and centres, which together offer 44 bachelor's degree programmes and 43 Master's degree programmes, as well as PhD degree programmes to students. The Faculty of Humanities, being one of the four founding faculties at the University in 1734, is able to look back on a history of more than 280 years. The Faculty's international reputation and atmosphere is reflected in the fact that there are well over 500 foreign students, PhD students and visiting scholars. Due to the broad range of subjects offered within the degree programmes, the great variety of scientific staff members and its nearly 4,200 students, the Faculty of Humanities is by far the largest faculty at the University of Göttingen. Located in the newly constructed building for the Humanities (2012), the Cultural Studies Divisional Library contains an inventory of approximately 750,000 titles, which offers an excellent basis for working in the humanities.

#### **INSTITUTES / DEPARTMENTS**

- Egyptology and Coptic Studies
- Ancient History
- Ancient Near-Eastern Studies
- Arabic Studies
- Archaeology and Collection of plaster casts
- German Philology
- Diplomatic Apparatus (Apparatus diplomaticus)
- English Philology
- Finno-Ugric Studies
- Historical Regional Studies
- Indian and Buddhist Studies
- Iranian Studies
- Classical Studies

- Cultural Anthropology/European Ethnology
- · Art History and Art Collection
- Latin Philology of the Medieval Ages and the Modern Period
- Medieval and Modern History
- Musicology
- · East Asian Studies
- Philosophy
- Romance Studies
- Scandinavian Studies
- Slavic Studies
- Linguistics
- Turkish and Central Asian Studies
- Prehistory and Early History

#### Student counselling office:

Tina Käßler

E-Mail: Tina.Kaessler@zvw.uni-goettingen.de

**Eva Wolf** 

E-Mail: Eva.Wolff@zvw.uni-goettingen.de

Humboldtallee 17, Room 0.120

37073 Göttingen

Phone: +49 (0)551 / 39 - 10664

#### Office hours

Mon: 13:00-16:00 CET Tue: 10:00-13:00 CET Wed: 13:00-16:00 CET Thu: 09:00-12:00 CET

and on appointment

#### **CENTRE FOR MODERN INDIAN STUDIES**

In September of 2009, the University of Göttingen established the Centre for Modern Indian Studies (CeMIS) with support from the State of Lower Saxony (Land Niedersachsen). The responsible faculties are the faculties of Social Sciences, Humanities and Economics.

The Centre is designed to foster interdisciplinary research and teaching on economic and political development in modern India, its interrelations with a socio-cultural context characterised by ethnic, religious and linguistic diversity, its increasing embeddedness in global or transnational constellations, and its repercussions on social inequalities and political conflict. While the Centre also includes the humanities which contribute expertise in language, culture and religion of India, its distinguishing feature is a disciplinary stronghold in development economics and the social sciences. Its thematic and disciplinary focus sets itself apart from the majority of existing Indian Studies centres in Germany and Europe, whilst opening fruitful avenues for international collaboration.

The Centre is mainly carried by six newly created professorships from various disciplines. However, it also builds on existing strengths at the Göttingen Research Campus, including the well-established presence of Göttingen University in India through a Liaison Office at Pune University, a research centre for development economics with international visibility, a long tradition of classical Indology, and the recent establishment of a Max Planck Institute for the Study of Religious and Ethnic Diversity, which cooperates closely with the University in the fields of anthropology, sociology, and religious studies.

#### Contact:

Michaela Dimmers
Centre for Modern Indian Studies
Waldweg 26
37073 Göttingen
Germany

E-Mail: michaela.dimmers@sowi.uni-

goettingen.de

#### Office hours

Tue: 10:00 – 12:00 CET and on appointment

## STRUCTURE AND FOCUS OF THE MASTER'S DEGREE PROGRAMME IN MODERN INDIAN STUDIES

#### **Modern Indian Studies**

120 credits (4 Semesters)

## Modern Indian Studies Compulsory Modules (12 credits)

Interdisciplinary Studies of Modern India (2 Semester, total of 12 C)

#### Elective modules (66 credits)

#### One of the following study foci:

- Modern Indian History
- State and Democracy
- Culture and Society in Modern India
- Indian Economic Development
- o Religions in Modern India

#### as well as

- Interdisciplinary elective modules (12 credits)
- Modern Indian Language (12 credits)

## Studies Abroad (Third semester, 30 credits)

#### Studies at a partner university in India, e.g.

- Jawaharlal Nehru University Delhi
- Delhi University | Delhi,
   Delhi with Delhi School of Economics
- University of Pune
- CSSSC | Kolkata
- Tata Institute of Social Sciences | Mumbai

(in exceptional cases in a country outside Germany and India)

#### Master's Thesis (30 credits)

(Topic within chosen study focus)

# Professionalisation 12 credits





## Key competencies (12 credits)

- Language courses in Hindi
- Language courses in Tamil
- Language courses in modern Indian languages
- Excursion to India
- Internship in relevant fields
- etc.

#### **MA MODERN INDIAN STUDIES**

The purpose of the Masters' degree programme Modern Indian Studies is to conduct scientific research on social, cultural and economic phenomena of modern India. The participants in the MA degree programme examine questions concerning social inequality and economic development on the one hand, and cultural and religious diversity as well as their historical linkages on the other. These questions and relations are analysed from the perspective of the social sciences, humanities and economics. The degree programme further develops necessary theoretical and methodological skills as well as profound knowledge of regional studies and languages in order to conduct empirical scientific research of modern India. With a Master's degree in Modern Indian Studies, you are well-equipped to successfully start a professional career or a Ph.D. degree programme.

#### **DEGREE PROGRAMME STRUCTURE**

The four-semester Master's degree programme provides postgraduate training for students who specialised on the region South Asia and India in previous studies. It is also directed at students who intend to specialise on the region India in the Master's degree programme and previously completed graduate studies at partner institutes of CeMIS, e.g. Social Anthropology, History, Political Studies, Religious Studies, Sociology or Political Economics / Developmental Economics.

The primary aim of the Master's degree programme is to enhance the ability to conduct selfdeveloped scientific research on modern India. Therefore, advanced theoretical and methodological knowledge of the involved disciplines are transferred and applied to the subject India.

Students in the Master's degree programme in Modern Indian Studies can choose one of the following five different study subjects to specialise in:

- Modern Indian History
- State and Democracy
- Culture and Society in Modern India
- Indian Economic Development and
- · Religions in Modern India

"Modern Indian History" addresses historical developments of modern India, especially topics of social history. "State and Democracy" concentrates on modern India from the perspective of the political sciences. "Culture and Society in Modern India" examines modern India from a primarily anthropological perspective. "Religions in Modern India" examines religions through historical and social scientific lenses. "Indian Economic Development" primarily addresses topics in the field of development economics in modern India; prerequisites for this subject are at

least 24 credit points (C) in Economics, including courses in micro-economics and macro-economics, as well as statistics or econometrics, out of which up to 12 C can be made up within the first two semesters of the degree programme. There are no prerequisites for the other subjects.

All students will spend their third semester at a partner university of the University of Göttingen and CeMIS in India, for example the School of Social Sciences at the Jawaharlal Nehru University (JNU), the Delhi School of Economics at the University of Delhi, the University of Pune and the Tata Institute of Social Sciences. Please refer to http://www.unigoettingen.de/en/60918.html for a complete list of all partner universities. In exceptional cases, the third semester can be completed at a university outside of Germany or India. The degree programme ends in the fourth semester with the completion of a master's thesis, in which the students demonstrate their acquired theoretical, methodological, and empirical skills by examining a specific topic. The master's thesis topic needs to be related to the chosen study subject.

#### Contact:

#### **Michaela Dimmers**

Centre for Modern Indian Studies
Waldweg 26, 37073 Göttingen

E Mail: michaela dimmers@sowi un

E-Mail: michaela.dimmers@sowi.uni-

goettingen.de

#### Office hours

Tuesday: 10:00 – 12:00 CET and as per appointment

#### MODULES: MA IN MODERN INDIAN STUDIES - DEGREE PROGRAMME RULES

Note: This is a translation of the regulations published by Georg-August-Universität in its Official Bulletin (Amtliche Mitteilungen). Only those regulations published by Georg-August-Universität in this bulletin are legally binding. No legal claims or titles may result from this English translation.

#### I. Modern Indian Studies core curriculum comprising 78 C

A total of 78 credits must be completed successfully in accordance with the following regulations:

#### a. Compulsory modules

The following modules amounting to a total of 12 C must be completed successfully

M.MIS.101 Interdisciplinary Studies of Modern India I (6 C/3 WLH)M.MIS.102 Interdisciplinary Studies of Modern India II (6 C/3 WLH)

#### 1. Academic focus

One of the following areas of academic focus, "Modern Indian History", "State and Democracy", "Culture and Society in Modern India", "Indian Economic Development", or "Religions in Modern India", amounting to a total of 36 credits, must be completed successfully.

#### a. Academic focus "State and Democracy"

At least four of the following modules with a total of at least 24 credits must be completed successfully according to the following regulations. Modules of a modern Indian language will be accredited up to 12 credits.

## i. The two following modules with a total of 12 credits must be completed successfully:

M.MIS.401 Political Transformation since 1989 (6 C/3 WLH)

M.MIS.402 Union Territories, States and the Politics of India (6 C/3 WLH)

#### ii. Additionally the following modules may be taken within this study subject:

M.MIS.201 Theories of History and the Social Sciences (6 C/3 WLH).

M.MIS.103 Topics in Modern Indian Studies - State, Society, Culture and History I

(6 C/3 WLH)

M.MIS.104 Topics in Modern Indian Studies - State, Society, Culture and History II

(6 C/3 WLH)

## iii. Additionally the following modules with a total of up to 12 credits may be taken within this study subject:

B.MIS.701	Tamil I (9 C/6 WLH)
B.MIS.702	Tamil II (9 C/6 WLH)
B.MIS.703	Tamil III (6 C/4 WLH)
B.MIS.704	Tamil IV (6 C/4 WLH)
B.MIS.705	Language Course: Modern Indian Language (3 C/2 WLH)
B.MIS.706	Language Course: Modern Indian Language - Intensive Course (6 C/4
	WLH)
B.MIS.707	Language Course: Modern Indian Language - Intensive Course
	(9 C/6 WLH)
B.MIS.708	Language Course: Modern Indian Language II (3 C/2 WLH)
B.MIS.709	Language Course: Modern Indian Language - Intensive Course II
	(6 C/4 WLH)
B.MIS.710	Language Course: Modern Indian Language - Intensive Course II
	(9 C/6 WLH)
B.Ind.51	Hindi (12 C/8 WLH)
B.Ind.52a.1	Hindi - Conversation Course I (4 C/2 WLH)
B.Ind.52a.2	Hindi Reading Course I (4 C/2 WLH)
B.Ind.53.1	Hindi Conversation II (4 C/2 WLH)
B.Ind.53.2	Hindi Reading Course II (4 C/2 WLH)
B.Ind.54.1	"We speak Hindi I" (3 C/2 WLH)
B.Ind.54.2	"We speak Hindi II" (3 C/2 WLH)

## iv. Additionally, a total of 12 credits must be completed at an Indian university during a semester abroad.

#### bb. Study Focus "Indian Economic Development"

**Note:** <u>Prerequisites</u> for this study subject are at least 24 C in Economics, including courses in micro-economics and macro-economics, as well as statistics or Econometrics, out of which up to 12 missing credit points can be made up within the first two semesters of the degree programme. At least four of the following modules with a total of at least 24 credit points must be completed successfully according to the following regulations. Modules of a modern Indian language will be accredited up to 12 C.

## i. At least two of the following modules with a total of at least 12 C must be completed successfully:

M.MIS:301	Economic Reform and Social Justice in India (6 C/4 WLH)
M.MIS:303	Problems and Debates of Indian Economic Development (6 C/3 WLH)

#### ii. Additionally the following modules may be taken within this study subject:

B.MIS:304 In-depth module Indian Economic (6 C/4 WLH) M.WIWI-Development Economics I: Macro Issues in Economic Development (6 C/4 WLH) VWL:0008 M.WIWI-Development Economics II: Micro Issues in Development Economics VWL:0009 (6 C/4 WLH) M.WIWI-Development Economics III: Regional Perspectives in Development VWL:0010 Economics (6 C/3 WLH) Gender and Development (6 C/3 WLH) M.WIWI-VWL:0021 M.MIS.103 Topics in Modern Indian Studies - State, Society, Culture and History I (6 C/3 WLH) M.MIS. 104 Topics in Modern Indian Studies - State, Society, Culture and History II (6 C/3 WLH)

## iii. Additionally the following modules of a total of up to 12 C may be taken within this study subject:

, ,	
B.MIS.701	Tamil I (9 C/6 WLH)
B.MIS.702	Tamil II (9 C/6 WLH)
B.MIS.703	Tamil III (6 C/4 WLH)
B.MIS.704	Tamil IV (6 C/4 WLH)
B.MIS.705	Language Course: Modern Indian Language (3 C/2 WLH)
B.MIS.706	Language Course: Modern Indian Language - Intensive Course (6 C/4
	WLH)
B.MIS.707	Language Course: Modern Indian Language - Intensive Course
	(9 C/6 WLH)
B.MIS.708	Language Course: Modern Indian Language II (3 C/2 WLH)
B.MIS.709	Language Course: Modern Indian Language - Intensive Course II
	(6 C/4 WLH)
B.MIS.710	Language Course: Modern Indian Language - Intensive Course II
	(9 C/6 WLH)
B.Ind.51	Hindi (12 C/8 WLH)
B.Ind.52a.1	Hindi - Conversation Course I (4 C/2 WLH)
B.Ind.52a.2	Hindi Reading Course I (4 C/2 WLH)

B.Ind.53.1	Hindi Conversation II (4 C/2 WLH)
B.Ind.53.2	Hindi Reading Course II (4 C/2 WLH)
B.Ind.54.1	"We speak Hindi I" (3 C/2 WLH)
B.Ind.54.2	"We speak Hindi II" (3 C/2 WLH)

# ii. Additionally, a total of 12 credits must be completed at an Indian university during a semester abroad.

#### cc. Study Focus "Modern Indian History"

i. At least four of the following modules of a total of at least 24 C must be completed successfully as per the following rules. Modules of a modern Indian language will be accredited up to 12 C.

## i. At least three of the following modules with a total of at least 18 C must be completed successfully:

M.MIS.201	Theories of History and the Social Sciences (6 C/3 WLH).
M.MIS.202a	Problems and Debates in Indian Social History I (6 C/3 WLH)
M.MIS.202b	Problems and Debates in Indian Social History II (6 C/3 WLH)
M.MIS.203	Research Methods of Modern Indian History (6 C/3 WLH)

#### ii. Additionally the following modules may be taken within this study subject:

M.MIS.103	Topics in Modern Indian Studies - State, Society, Culture and History I
	(6 C/3 WLH)
M.MIS.104	Topics in Modern Indian Studies - State, Society, Culture and History II
	(6 C/3 WLH)

## iii. Additionally the following modules of a total of up to 12 C may be taken within this study subject:

B.MIS.701	Tamil I (9 C/6 WLH)
B.MIS.702	Tamil II (9 C/6 WLH)
B.MIS.703	Tamil III (6 C/4 WLH)
B.MIS.704	Tamil IV (6 C/4 WLH)
B.MIS.705	Language Course: Modern Indian Language (3 C/2 WLH)
B.MIS.706	Language Course: Modern Indian Language – Intensive Course (6 C/4 WLH)
B.MIS.707	Language Course: Modern Indian Language – Intensive Course (9 C/6 WLH)
B.MIS.708	Language Course: Modern Indian Language II (3 C/2 WLH)
B.MIS.709	Language Course: Modern Indian Language – Intensive Course II
	(6 C/4 WLH)

B.MIS.710	Language Course: Modern Indian Language - Intensive Course II				
	(9 C/6 WLH)				
B.Ind.51	Hindi (12 C/8 WLH)				
B.Ind.52a.1	Hindi - Conversation Course I (4 C/2 WLH)				
B.Ind.52a.2	Hindi Reading Course I (4 C/2 WLH)				
B.Ind.53.1	Hindi Conversation II (4 C/2 WLH)				
B.Ind.53.2	Hindi Reading Course II (4 C/2 WLH)				
B.Ind.54.1	"We speak Hindi I" (3 C/2 WLH)				
B.Ind.54.2	"We speak Hindi II" (3 C/2 WLH)				

## ii. Additionally, a total of 12 C must be completed at an Indian university during a semester abroad.

#### dd. Study Subject "Culture and Society in Modern India"

At least four of the following modules of a total of at least 24 C must be completed successfully as per the following rules. Modules of a modern Indian language will be accredited up to 12 C.

## i. At least two of the following modules with a total of at least 12 C must be completed successfully:

M.MIS.503	Problems and Debates in the Cultural and Social Anthropology of Modern
	India I (6 C/3 WLH)
M.MIS.504	Problems and Debates in the Cultural and Social Anthropology of Modern
	India II (6 C/3 WLH)

#### ii. Additionally the following modules may be taken within this study subject:

M.MIS.201	Theories of History and the Social Sciences (6 C/3 WLH)
M.MIS.603	Problems and Debates in the Study of Religion in Modern India I
	(6 C/3 WLH)
M.MIS.103	Topics in Modern Indian Studies - State, Society, Culture and History I
	(6 C/3 WLH)
M.MIS.104	Topics in Modern Indian Studies - State, Society, Culture and History II
	(6 C/3 WLH)

## iii. Additionally the following modules of a total of up to 12 C may be taken within this study subject:

B.MIS.701	Tamil I (9 C/6 WLH)
B.MIS.702	Tamil II (9 C/6 WLH)
B.MIS.703	Tamil III (6 C/4 WLH)
B.MIS.704	Tamil IV (6 C/4 WLH)

B.MIS.705	Language Course: Modern Indian Language (3 C/2 WLH)		
B.MIS.706	Language Course: Modern Indian Language – Intensive Course (6 C/4 WLH)		
B.MIS.707	Language Course: Modern Indian Language – Intensive Course (9 C/6 WLH)		
B.MIS.708	Language Course: Modern Indian Language II (3 C/2 WLH)		
B.MIS.709	Language Course: Modern Indian Language - Intensive Course II		
	(6 C/4 WLH)		
B.MIS.710	Language Course: Modern Indian Language - Intensive Course II		
	(9 C/6 WLH)		
B.Ind.51	Hindi (12 C/8 WLH)		
B.Ind.52a.1	Hindi - Conversation Course I (4 C/2 WLH)		
B.Ind.52a.2	Hindi Reading Course I (4 C/2 WLH)		
B.Ind.53.1	Hindi Conversation II (4 C/2 WLH)		
B.Ind.53.2	Hindi Reading Course II (4 C/2 WLH)		
B.Ind.54.1	"We speak Hindi I" (3 C/2 WLH)		
B.Ind.54.2	"We speak Hindi II" (3 C/2 WLH)		

## ii. Additionally, a total of 12 credits must be completed at an Indian university during a semester abroad.

#### ee. Study Subject "Religions in Modern India"

At least four of the following modules of a total of at least 24 C must be completed successfully as per the following rules. Modules of a modern Indian language will be accredited up to 12 C.

## i. At least two of the following modules with a total of at least 12 C must be completed successfully:

M.MIS.603	Problems and Debates in the Study of Religion in Modern India I
	(6 C/3 WLH)
M.MIS.604	Problems and Debates in the Study of Religion in Modern India II
	(6 C/3 WLH)

#### ii.\_Additionally the following modules may be taken within this study subject:

M.MIS.201	Theories of History and the Social Sciences (6 C/3 WLH)
M.MIS.203	Research Methods of Modern Indian History (6 C/3 WLH)
M.MIS.103	Topics in Modern Indian Studies - State, Society, Culture and History I
	(6 C/3 WLH)
M.MIS.104	Topics in Modern Indian Studies - State, Society, Culture and History II
	(6 C/3 WLH)

#### iii. Additionally the following modules of a total of up to 12 C may be taken in this

study subject:	
B.MIS.701	Tamil I (9 C/6 WLH)
B.MIS.702	Tamil II (9 C/6 SWLH)
B.MIS.703	Tamil III (6 C/4 WLH)
B.MIS.704	Tamil IV (6 C/4 WLH)
B.MIS.705	Language Course: Modern Indian Language (3 C/2 WLH)
B.MIS.706	Language Course: Modern Indian Language - Intensive Course (6 C/4
	WLH)
B.MIS.707	Language Course: Modern Indian Language - Intensive Course
	(9 C/6 WLH)
B.MIS.708	Language Course: Modern Indian Language II (3 C/2 WLH)
B.MIS.709	Language Course: Modern Indian Language - Intensive Course II
	(6 C/4 WLH)
B.MIS.710	Language Course: Modern Indian Language - Intensive Course II
	(9 C/6 WLH)
B.Ind.51	Hindi (12 C/8 WLH)
B.Ind.52a.1	Hindi - Conversation Course I (4 C/2 WLH)
B.Ind.52a.2	Hindi Reading Course I (4 C/2 WLH)
B.Ind.53.1	Hindi Conversation II (4 C/2 WLH)
B.Ind.53.2	Hindi Reading Course II (4 C/2 WLH)
B.Ind.54.1	"We speak Hindi I" (3 C/2 WLH)
B.Ind.54.2	"We speak Hindi II" (3 C/2 WLH)

## ii. Additionally, a total of 12 credits must be completed at an Indian university during a semester abroad.

#### 2. Elective modules

#### c. Compulsory Elective Modules

Modules with a total of 30 credits must be completed successfully in accordance with the following specifications.

**aa.** Modules amounting to at least 12 C must be completed; these must be modules which do not belong to the compulsory curriculum of the selected study focus (except for those modules dedicated to language acquisition). Modules of a modern Indian language will be accredited up to 9 C.

M.MIS.201 Theories of History and the Social Sciences (6 C/3 WLH)
 M.MIS.202a Problems and Debates in Indian Social History I (6 C/3 WLH)
 M.MIS.202b Problems and Debates in Indian Social History II (6 C/3 WLH)

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M.MIS.203	Research Methods of Modern Indian History (6 C/3 WLH)
M.MIS:301	Economic Reform and Social Justice in India (6 C/4 WLH)
M.MIS:303	Problems and Debates of Indian Economic Development (6 C/3 WLH)
B.MIS:304	In-depth Module Indian Economic Development (6 C/4 WLH)
M.MIS.401	Political Transformation since 1989 (6 C/3 WLH)
M.MIS.402	Union Territories, States and the Politics of India (6 C/3 WLH)
M.MIS.503	Problems and Debates in the Cultural and Social Anthropology of Modern
	India I (6 C/3 WLH)
M.MIS.504	Problems and Debates in the Cultural and Social Anthropology of Modern India II (6 C/3 WLH)
M.MIS.603	Problems and Debates in the Study of Religion in Modern India I (6 C/3 WLH)
M.MIS.604	Problems and Debates in the Study of Religion in Modern India II (6 C/3 WLH)
B.MIS.701	Tamil I (9 C/6 WLH)
B.MIS.702	Tamil II (9 C/6 WLH)
B.MIS.703	Tamil III (6 C/4 WLH)
B.MIS.704	Tamil IV (6 C/4 WLH)
B.MIS.705	Language Course: Modern Indian Language (3 C/2 WLH)
B.MIS.706	Language Course: Modern Indian Language – Intensive Course (6 C/4 WLH)
B.MIS.707	Language Course: Modern Indian Language – Intensive Course
	(9 C/6 WLH)
B.MIS.708	Language Course: Modern Indian Language II (3 C/2 WLH)
B.MIS.709	Language Course: Modern Indian Language – Intensive Course II (6 C/4 WLH)
B.MIS.710	Language Course: Modern Indian Language – Intensive Course II
<i>B</i> 6.7 70	(9 C/6 WLH)
B.Ind.51	Hindi (12 C/8 WLH)
B.Ind.52a.1	Hindi - Conversation Course I (4 C/2 WLH)
B.Ind.52a.2	Hindi Reading Course I (4 C/2 WLH)
B.Ind.53.1	Hindi Conversation II (4 C/2 WLH)
B.Ind.53.2	Hindi Reading Course II (4 C/2 WLH)
B.Ind.54.1	"We speak Hindi I" (3 C/2 WLH)
B.Ind.54.2	"We speak Hindi II" (3 C/2 WLH)
M.WIWI-	Development Economics I: Macro Issues in Economic Development
VWL:0008	(6 C/4 WLH)
M.WIWI- VWL:0009	Development Economics II: Micro Issues in Development Economics (6 C/4 WLH)
V V V L. 0000	

M.WIWI- Development Economics III: Regional Perspectives in Development

VWL:0010 Economics (6 C/3 WLH)

M.WIWI- Gender and Development (6 C/3 WLH)

VWL:0021

# bb. Additionally, a total of 18 credits must be completed at an Indian university during a semester abroad.

Alternatively, 6 of these credits may be earned by successfully completing the following module:

M.MIS.110 Preparing a Research Project (6 C/1 WLH)

#### II. Professionalisation

At least 12 credits must be successfully completed from modules of the approved range of "key competencies". This includes the following modules

SK.MIS.3	Excursion to India (6 C/1 WLH)		
SK.MIS.2	Internship in Relevant Fields (6 C/1 WLH)		
SK.MIS.4	Internship in Relevant Fields (12 C/1 WLH)		
B.MIS.701	Tamil I (9 C/6 WLH)		
B.MIS.702	Tamil II (9 C/6 WLH)		
B.MIS.703	Tamil III (6 C/4 WLH)		
B.MIS.704	Tamil IV (6 C/4 WLH)		
B.MIS.705	Language Course: Modern Indian Language (3 C/2 WLH)		
B.MIS.706	Language Course: Modern Indian Language – Intensive Course (6 C/4 WLH)		
B.MIS.707	Language Course: Modern Indian Language – Intensive Course (9 C/6 WLH)		
B.MIS.708	Language Course: Modern Indian Language II (3 C/2 WLH)		
B.MIS.709	Language Course: Modern Indian Language - Intensive Course II		
	(6 C/4 WLH)		
B.MIS.710	Language Course: Modern Indian Language - Intensive Course II		
	(9 C/6 WLH)		
B.Ind.51	Hindi (12 C/8 WLH)		
B.Ind.52a.1	Hindi -Hindi - Conversation Course I (4 C/2 WLH)		
B.Ind.52a.2	Hindi Reading Course I (4 C/2 WLH)		
B.Ind.53.1	Hindi -Conversation II (4 C/2 WLH)		
B.Ind.53.2	Hindi Reading Course II (4 C/2 WLH)		
B.Ind.54.1	"We speak Hindi I" (3 C/2 WLH)		
B.Ind.54.2	"We speak Hindi II" (3 C/2 WLH)		

#### **III. MA Thesis**

The successful completion of the Master thesis will be accredited with 30 credits. The topic of the MA thesis needs to be selected from an area of the chosen study focus.

#### **Modern Indian Languages:**

Students must complete at least 12 C of a modern Indian language; these may be taken within the specialised studies or the professionalisation area, as specified in the module overview above. The examination board may decide to grant exceptions to this provision, particularly when a student already has knowledge of a modern Indian language.

#### **KEY COMPETENCIES**

Graduates are often confronted with high demands when entering the labour market. Apart from academic skills, key competencies are a major part both in a goal-orientated academic education and in a successful career. Thus, the University of Göttingen has integrated these key competencies into Bachelor's as well as Master's degree programmes on a mandatory basis in the so-called "area of professionalisation". They can be gained through internships, additional qualifications or courses which are of relevance to your occupational area. Moreover, the Faculty of Social Sciences at the University of Göttingen offers you the chance to acquire a certificate that supports the qualifications required for your future occupations.

There is a wide range of key competencies that you can choose from. You will find all listed modules in the module handbook of the Faculty of Social Sciences, the module handbook of the Faculty of Humanities, the module handbook of the ZESS (Central Institution for Languages and Key Competencies) and the module handbook of cross-faculty key competencies.

#### 1. Key competencies at the Faculty of Social Sciences

#### Factual knowledge

B.GeFo.08	Gender Competence I: Introduction to Gender Studies (4 C/2 WLH)
B.GeFo.09	Gender Competence II: Gender consequent (4 C/2 WLH)
B.GeFo.11	Gender, self-organisation, teamwork (6 C/3 WLH)
B.Pol.10	Model United Nations (8 C/3 WLH)
B.SoWi.20	Science and Ethics (6 C/2 WLH)
B.Spo.100	Pedagogical and didactical basics of physical education and sports science (7 C/5 WLH)
B.Spo.15	Sport and Gender (6 C/4 WLH)
B.Spo.29	Social Science Basics of Sport (5 C/3 WLH)
SQ.SoWi.22	Forum for Bachelor's Theses (4 C/2 WLH)
SQ.SoWi.23	Research Project on Example (8 C/4 WLH)
SQ.SoWi.29	Public Relations (4 C/2 WLH)
SQ.SoWi.40	Gender Studies Colloquium (4 C/2 WLH)

#### Language

SQ.SoWi.7	Language Course A (including extra-European Languages from the Indo-
	Pacific and African Regions) (2 C)
SQ.SoWi.17	Language Course B (including extra-European Languages from the Indo-
	Pacific and African Regions) (4 C)
SQ.SoWi.27	Language Course C (including extra-European Languages from the Indo-
	Pacific and African Regions) (6 C)
SQ.SoWi.37	Language Course (including extra-European Languages from the Indo-
	Pacific and African Regions) (3 C)

B.MIS.701	Tamil I (9 C/6 WLH)
B.MIS.702	Tamil II (9 C/6 WLH)
B.MIS.703	Tamil III (6 C/4 WLH)
B.MIS.704	Tamil IV (6 C/4 WLH)
B.MIS.705	Language Course: Modern Indian Language (3 C/2 WLH)
B.MIS.706	Language Course: Modern Indian Language - Intensive Course
	(6 C/4 WLH)
B.MIS.707	Language Course: Modern Indian Language - Intensive Course
	(9 C/6 WLH)

#### Social and personal competencies

SQ.SoWi.1	Tutorial work (including Qualification Seminar) (10 C/3 WLH)
SQ.SoWi.1000	Membership in the student or academic self-administration (6 C/1 WLH)
SQ.SoWi.11	Participation in tournament sports at the national or international level (2 C/1 WLH)
SQ.SoWi.12	Participation in the student self-administration as umpire for one sport (2 C/1 WLH)
SQ.SoWi.13	The Social Sciences in Practice (4 C/2 WLH)
SQ.SoWi.15	Internships in Relevant Fields B (10 C)
SQ.SoWi.16	Practical Course: Applying as Social Scientists (6 C/4 WLH)
SQ.SoWi.19	Fields of Work between Theory and Practice (4 C/2 WLH)
SQ.SoWi.2	The Collegiate Mentoring Program (4 C/1 WLH)
SQ.SoWi.20	Networking for Social Scientists (4 C/2 WLH)
SQ.SoWi.21	Project Management (4 C/2 WLH)
SQ.SoWi.24	Intercultural Competencies and Stay Abroad (8 C/4 WLH)
SQ.SoWi.25	Internships in Relevant Fields C (12 C)
SQ.SoWi.3	Community Service: Voluntary work at a non-profit Institution in Göttingen,
	mediated through the Bonus-Volunteer Service (6 C/2 WLH)
SQ.SoWi.30	Study Organisation and Time Management (4 C/2 WLH)
SQ.SoWi.31	Planning of an own Course (4 C/2 WLH)
SQ.SoWi.32	Acquisition of Funds for Research Applications and Stipends (8 C/4 WLH)
SQ.SoWi.4	Involvement in the community/ volunteer work (6 C/2 WLH)
SQ.SoWi.5	Internships in Relevant Fields A (8 C)

#### **Methodological competencies**

B.MZS.02	Practice of Social Research (4 C/2 WLH)
B.MZS.6	Research Workshop: Enquiry and Analysis Methods (4 C/2 WLH)
B.SoWi.1	Introduction to Scientific Work (2 C/2 WLH)
B.SoWi.11	Text Types in the Social Science Studies (4 C/1 WLH)
B.SoWi.111	Academic Writing and Scientific Work (6 C/4 WLH)
B.Spo.12	Science Management, Communication and Presentation in Sport (4 C/2 WLH)

#### **Key competencies**

SQ.SoWi.18	Computing Course C (4 C)
SQ.SoWi.26	Applied and Journalistic Writing (4 C/2 WLH)
SQ.SoWi.28	Computing Course D (6 C)
SQ.SoWi.33	Media Competence for Social Scientists (4 C/2 WLH)
SQ.SoWi.38	Computing Course B (3 C)
SQ.SoWi.8	Computing Course A (2 C)

#### 2. Further key competencies at the University of Göttingen

The module handbook of cross-faculty key competencies provides an overview of the cross-disciplinary key competency modules offered in the respective semester. Students of the Faculty of Social Sciences are free to choose from all listed modules. The module handbook is updated every semester and can be found here:

https://www.uni-goettingen.de/de/196175.html

The ZESS provides a wide range of modules to choose from. These can be language classes, computer literacy classes or more general key qualifications, such as communication and leadership skills. Students of the Faculty of Social Sciences can use all chosen modules for the area of professionalisation. To get the latest information on all courses offered and the module handbook, log on to <a href="http://www.zess.uni-goettingen.de">http://www.zess.uni-goettingen.de</a>.

You can find the module handbook of the faculty of humanities here: <a href="http://www.uni-goettingen.de/de/366104.html">http://www.uni-goettingen.de/de/366104.html</a>

More information on key competencies at the Faculty of Social Sciences can be found on the following homepage: <a href="http://www.sowi.uni-goettingen.de/schluesselkompetenzen">http://www.sowi.uni-goettingen.de/schluesselkompetenzen</a>

If you have questions regarding your individual choice of key competencies, please contact Michael Gerdes:

#### **Michael Gerdes**

Oeconomicum, Room 1.138 Platz der Göttinger Sieben 3

Tel.: 0551/39-13576

E-Mail:

michael.gerdes@sowi.uni-goettingen.de

#### Office Hours

Mon: 13:00 – 15:00 CET Tue: 11:00 – 13:00 CET Wed: 09:30 – 11:30 CET Thu: 14:00 – 16:00 CET

#### 3. Certificate "SoWi GO! Berufskompetenz für die sozialwissenschaftliche Praxis"

This certificate in practical professional competencies for the social sciences is meant to support students in developing skills outside their fields of study. The Faculty of Social Sciences encourages you to choose work-related modules and occupationally suitable internships. On the one hand, the modules facilitate orientation in a variety of potential occupational areas. On the other hand, the personal competence of students when applying for jobs is enhanced. At least 20 credit points must be acquired, while providing the following requirements:

(A) Choose at least one of the following modules:

SQ.SoWi.5 Internships in Relevant Fields A (8 credit points)

SQ.SoWi.15 Internships in Relevant Fields B (10 credit points)

SQ.SoWi. 25 Internships in Relevant Fields C (12 credit points)

(B) Choose at least one of the following modules:

SQ.SoWi.19 Fields of Work between Theory and Practice (4 C/2 WLH)

SQ.SoWi.16 Practical Course: Applying as Social Scientists (6 C/4 WLH)

(C) Choose at least one module with a minimum of 6 credit points form the module handbook:

The modules can be chosen from all module handbooks named above. To find all courses available to choose from, log on to <a href="http://sowi.uni-goettingen.de/pub-zertifikat.">http://sowi.uni-goettingen.de/pub-zertifikat.</a>

#### Bureau for internships and job entry

Platz der Göttinger Sieben 3 (Oeconomicum) Tel.: 0551/39-13576 and/or 0551/39-8079

E-Mail:

<u>praktikumundberuf@sowi.uni-goettingen.de</u> Internet: <u>www.sowi.uni-goettingen.de/pub</u>

#### Office Hours

Mon: 13:00 – 15:00 CET Tue: 11:00 – 13:00 CET Wed: 09:30 – 11:30 CET Thu: 14:00 – 16:00 CET

# TABLE: PREREQUISITES, EXAM REQUIREMENTS AND SEMESTER MODULES OFFERED

Module	Prerequisites	Exam Requirements	C/WLH	Term	Duration
B.Ind.51	None	Two written exams	12/8	Practical 1: winter term Practical 2: summer term	two terms
B.Ind.52a. 1	B.Ind.51	Oral exam	4/2	winter term	one term
B.Ind.52a. 2	B.Ind.51	Written exam	4/2	winter term	one term
B.Ind.53.1	B.Ind.51 (recommended: B.Ind.52a.1)	Oral exam	4/2	summer term	one term
B.Ind.53.2	B.Ind.51 (recommended: B.Ind.52a.2)	Written exam	4/2	summer term	one term
B.Ind.54.1	B.Ind.51.1 in the same term or equivalent knowledge	Oral exam, not graded	3/2	winter term	one term
B.Ind.54.2	B.Ind.51.1 and 51.2 in the same term or equiva- lent knowledge	Oral exam, not graded	3/2	summer term	one term
B.MIS:304	recommended B.MIS:303	Written exam or paper	6/4	every 3rd term	one term
B.MIS.701	None	Language exam	9/6	winter term	one term
B.MIS.702	Tamil I	Language exam	9/6	summer term	one term
B.MIS.703	Tamil II	Language exam	6/4	winter term	one term
B.MIS.704	Tamil III	Language exam	6/4	summer term	one term
B.MIS.705	None	Language exam	3/2	irregular	one term
B.MIS.706	None	Language exam	6/4	irregular	one term
B.MIS.707	None	Language exam	9/6	irregular	one term
B.MIS.708	None	Language exam	3/2	irregular	one term
B.MIS.709	None	Language exam	6/4	irregular	one term
b.MIS.710	None	Language exam	9/6	irregular	one term
M.MIS.101	None	Portfolio or written exam or paper	6/4	winter term	one term
M.MIS.102	None	Portfolio or written exam or paper	6/4	summer term	one term
M.MIS.103	None	Paper or presentation and term paper	6/3	irregular	one term
M.MiS.104	None	Paper or presentation and term paper	6/3	irregular	one term
M.MIS.110	None	Exposé	6/1	every term	one term
M.MIS.201	None	Paper or Portfolio	6/3	winter term	one term
M.MIS.202 a	None	Paper or two essays	6/3	winter term	one term
M.MIS.202 b	None	Paper or two essays	6/3	summer term	one term
M.MIS.203	None	Paper or three essays	6/3	summer term	one term
	t	L		i	

Module	Prerequisites	Exam Requirements	C/WLH	Term	Duration
M.MIS:301	None	written exam or paper or presentation and term paper	6/4	winter term	one term
M.MIS:303	None	Presentation and term paper	6/3	summer term	one term
M.MIS.401	None	Paper or 2 essays	6/3	winter term	one term
M.MIS.402	None	Presentation and term paper	6/3	summer term	one term
M.MIS.503	None	Presentation and term paper or paper or short exposé and term paper	6/3	winter term	one term.
M.MIS.504	None	Presentation and term paper or paper or short exposé and term paper	6/3	summer term	one term
M.MIS.603	None	Presentation and term paper or paper or short exposé and term paper	6/3	winter term	one term.
M.MIS.604	None	Presentation and term paper or paper or short exposé and term paper	6/3	summer term	one term
M.WIWI- VWL:0008	Recommended: knowledge of macroeco- nomics and econometrics at BA level	Final exam	6/4	winter term	one term
M.WIWI- VWL:0009	Recommended: knowledge of macroeco- nomics and econometrics at BA level	Final exam	6/4	summer term	one term
M.WIWI- VWL:0010	Recommended: knowledge of macroeco- nomics and econometrics at BA level as well as development economics BA, preferably MA level	Final exam and term paper	6/3	winter term	one term
M.WIWI- VWL:0021	Recommended: knowledge of develop- ment economics BA, preferably MA level	Final exam and term paper	6/2	every 4th semester	one term
SK.MIS.2	None	Report	6/1 + 160 hours intern- ship	irregular	one term
SK.MIS.3	None	Report	6/1	irregular	one term
SK.MIS.4	None	Report	12/1 + 280 hours intern- ship	every term	one term

### **⊗ EXEMPLARY STUDY PLANS**

#### Modern Indian Studies with the Study Focus "State and Democracy"

Term Σ C	Modern Indian Studies with the Study Focus "State and Democracy"					Professionalisation (Key competencies) (12 C)
	Module	Module	Module	Module	Module	Module
1. Σ 30 C	M.MIS.101 Interdisciplinary Studies of Modern India I (6 C/ 4 WLH)	M.MIS.401 Political Transfor- mation 1989 (6 C/3 WLH)	B.MIS.706 Language Course: Modern Indian Lan- guage – Intensive Course (6 C/4 WLH)	M.MIS:303 Problems and Debates of Indian Economic Development (6 C/4 WLH)		SK.MIS.2 Internship in relevant field (6 C / 1 WLH)
2. Σ 30 C	M.MIS.102 Interdisciplinary Studies of Modern India II (6 C/ 4WLH)	M.MIS.402 Union Territories, States and the Politics of India (6 C /3 WLH)	M.MIS.201 Theories of History and the Social Scienc- es I (6 C/ 3 WLH)	M.MIS.503 Problems and Debates in the Cultural and Social Anthropology of Modern India I (6 C/3 WLH)		B.MIS.709 Language Course: Modern Indian Language – Intensive Course II (6 C/4 WLH)
3. Σ 30 C	M.MIS.110 Preparing a Research Project (6 C/1 WLH)  Modules at an Indian University total of 24 C					
4. Σ 30 C	Master Thesis 30 C					
Σ 120 C	78 C (+30 C)				12 C	

# Exemplary Study plans

#### Modern Indian Studies with the Study Focus "Modern Indian History"

Term Σ C	Modern Indian Studies with the Study Focus "Modern Indian History"					Professionalisation (Key competencies) (12 C)
	Module	Module	Module	Module	Module	Module
1. Σ 33 C	M.MIS.101 Interdisciplinary Studies of Modern India I (6 C/ 4 WLH)	M.MIS.201 Theories of History and the Social Sci- ences (6 C/3 WLH)	M.MIS.202.a Problems and Debates in Indian Social History I (6 C/3 WLH)	M.MIS.503 Problems and Debates in the Cultural and Social Anthropology of Modern India I (6 C/3 WLH)		B.MIS.701 Tamil I (9 C/6 WLH)
2. Σ 27 C	M.MIS.102 Interdisciplinary Studies of Modern India II (6 C/ 4 WLH)	M.MIS.203 Research Methods of Modern Indian History (6 C/3 WLH)	M.MIS.202.b Problems and Debates in Indian Social History II (6 C/3 WLH)	M.MIS.402 Union Territories, States and the Politics of India (6 C/3 WLH)		B.MIS.705 Modern Indian Language (3 C/2 WLH)
3. Σ 30 C						
4. Σ 30 C	Master Thesis 30 C					
Σ 120 C	78 C (+30 C)					12 C

#### A QUICK-START GUIDE TO FLEXNOW

#### (ELECTRONIC EXAMINATION MANAGEMENT)

#### What is FlexNow?

FlexNow is the electronic examination management system of the University of Göttingen. You can use the system to register for examinations, cancel your registration for an examination, check examination results, and create your own performance reviews.

#### How does the registration and de-registration system function?

You can register for examinations or cancel examinations you have registered for via the FlexNow2 system.

To do so, please log in at **pruefung.uni-goettingen.de** or **eCampus** with your student ID and click on "An-/Abmeldung Prf".

Detailed information is available at:

#### http://pruefung.uni-goettingen.de

There are instructions in German (pdf and video) and in English (pdf) on the right hand side, under FlexNow-Information ... for Students.

Generally, you can register for an examination in FlexNow at least four weeks in advance of the scheduled date of the examination.

First select the current stage of your studies and the category in which the examination concerned is to be held. All modules which belong to this category will then be displayed. Click on the relevant examination to view possible examination dates.

If there is an examination you can register for that belongs to the selected module, it will be displayed. If there is no examination available, the following message will be displayed:

"There are no examinations scheduled at this time for the selection you have made."

In the next step, where applicable, you can select the appropriate examiner (only if multiple examiners are available for selection). Place the examination date in the examination basket by clicking on the button "Place your Application in the Examination Basket". All data relating to the examination date can be checked again in the examination basket. The examination can be removed from the examination basket by clicking the "cancel" button.

In order to finalize the binding registration for the examination desired, the examination dates in the examination basket must be booked by clicking on the "Send" button.

#### **De-registration**

To cancel your registration before an examination, proceed in the same manner as in the case of registration.

#### What deadlines must I observe?

Please observe the registration and de-registration deadlines laid down in the Study and Examination Regulations of your degree programme!

You can find the registration and de-registration deadlines for examinations in the Statistics Portal (pruefungsverwaltung.uni-goettingen.de/statistikportal/) under the menu item "02 Prüfungstermine" (02 Examination Deadlines).

Uniform deadlines for registration and de-registration (in most of the faculties):

*Written Examinations*: Registration up to 7 days prior to the examination, de-registration up to 24 hours in advance

Oral Examinations: Registration and de-registration up to 7 days in advance

**Seminars with presentations etc.:** 3 or 4 working weeks

**Papers:** Registration and de-registration up to the assignment of the thesis topic; generally until the last day of the course (only for the Faculty of Social Sciences!)

# No examination without registration! – No skipping examinations without deregistering!

#### What can I do if I am having problems registering?

If it is not possible for you to register for an examination, please send an e-mail to the Examination Office of the Faculty of Social Sciences prior to the registration deadline. Contact persons can be found here:

#### www.uni-goettingen.de/de/49678.html

In addition to your name and matriculation number, please always specify the module for which you wish to register, including the module number and name, as well as the examiner, the course title and the examination date. This helps you avoid unnecessary queries and additional work for the Examination Office.

#### **Select your Module**

You can see which modules your course examination can be registered for in the UniVZ (univz.uni-goettingen.de/) Catalogue of Lectures on the course page, under the item "Examinations / Modules".

A quick-start guide to FlexNow

Please note the following:

A confirmation of registration or de-registration will be sent to your university e-mail account,

which is accessible via the Student Portal "eCampus" at eCampus.uni-goettingen.de under

the heading "Webmail".

How can I verify whether I have been registered for an examination?

How can I view my past examinations?

The examinations you have registered for and their examination results can be reviewed un-

der "Student data". First, select the relevant degree programme and click on "Load general

data and examinations".

Once you have done this, go to "Examinations for the current semester" and select the de-

gree programme where the desired exam is located. All examination dates for which you

have been registered are now displayed with a question mark (?).

A red cross (X) indicates examinations which you have not passed.

A red plus sign (+) indicates examinations for which you have submitted a certificate.

A green check mark ( $\sqrt{}$ ) indicates a module examination which you have passed.

If you have any further questions about examinations etc., your first point of contact is the

"Info-Point" at the Examination Office of the Faculty of Social Sciences. All the basic infor-

mation is available to you here. You can also clarify fundamental questions by looking at the

FAQ section at pruefung.uni-goettingen.de.

In case of any additional questions about examinations, students are requested to contact

the person in charge at the Examination Office. Contact information can be found on the

homepage under "Contact":

www.uni-goettingen.de/de/49678.html

**Examination Office of the Faculty of Social Sciences** 

http://www.uni-goettingen.de/de/47929.html

**SoWi-Infopoint** 

Initial information and general information

Questions about examinations

Oeconomicum, 1st Floor

Platz der Göttinger Sieben 3

Phone: +49 (0)551 39 4945

**Working Hours** 

Mon - Thu: 09:00 to 16:00 CET

Fri.: 09:00 to 13:00 CET

Kirsten Brockelmann-Grabo

- Head of Business Administration -

Office hours

Tue. / Thu: 13:30 to 15:00 CET

32

Libraries

LIBRARIES

GÖTTINGEN STATE AND UNIVERSITY LIBRARY

Göttingen State and University Library, founded in 1734, was the first library to be conceived

of and realised as a modern research library - the first academic universal library of Europe-

an standards. Today, its holdings include 7.8 million media units, including 5.8 million vol-

umes, 1.6 million microforms, 10,000 print journal subscriptions, 321,000 maps and plans,

more than 3,100 incunabula, 14,000 autographs, 400 scholarly collections as well as a large

amount of digital media. Göttingen State and University Library is thus one of the largest li-

braries in Germany. It offers a wide variety of study and research facilities in its various loca-

tions. The library has received a number of awards for its achievements.

**Opening hours (Central Library):** 

Mon - Fri: 07:00 - 01:00 CET

Sat - Sun: 09:00 - 22:00 CET

For further information, please go to <a href="https://www.sub.uni-goettingen.de">www.sub.uni-goettingen.de</a>

THE ECONOMICS AND SOCIAL SCIENCES DIVISIONAL LIBRARY

The divisional library comprises approximately 480,000 books, over 1,000 print journals and

more than 10,000 online journals, with a focus on gender studies, political science and soci-

ology. EBook packages and databases complete the collection and can be accessed through

the catalogue of the SUB. Items from the reference collection may be borrowed over the

weekend or shortly for copying. You find lendable books in our textbook collection (loan peri-

od: four weeks). Its current expansion is financed by tuition fees.

The library provides 220 individual and 120 group workstations, all of them equipped with

cable-based access to internet. Wi-Fi access is also possible in the whole library.

Several multi-function devices for copying, follow-me printing and scanning are available in

the basement you can find more scanners (free of charge) and a parent-child room.

The Economics and Social Sciences

**Divisional Library** 

Platz der Göttinger Sieben 3

Oeconomicum

Tel: +49(0)551/39-7256

E-Mail: bbwiso@sub.uni-goettingen.de

Opening hours

Mon. - Fri.: 08:00 - 21:00 CET

Sat: 09:00 - 21:00 CET

33

#### **INSTITUTE LIBRARIES**

#### The Institute for Social and Cultural Anthropology Library

The Institute for Social and Cultural Anthropology maintains its own library which, besides containing an extensive general anthropological collection, mainly makes available books about the Institute's regional focal points: Oceania, Southeast Asia and Africa.

The library possesses around 40,000 volumes and is also a reference library. Students enrolled in Social and Cultural Anthropology (Ethnology) may borrow up to 5 books for a period of one week.

**Opening hours Theaterplatz 15:** 

During the semester:

Mon – Thu: 09:00 – 17:00 CET

Fri: 09:00 - 14:00 CET

Semester break:

Mon – Thu: 09:00 – 15:00 CET

Fri: 09:00 - 14:00 CET

For more information:

http://www.uni-goettingen.de/de/28900.html

**Opening hours Theaterstraße 14:** 

**During the semester:** 

Mon - Fri: 09:00 - 14:00 CET

Semester break:

Mon - Fri: 10:00 - 14:00 CET

#### **Waldweg Library**

The Waldweg Library (Waldweg 26, 37073 Göttingen) houses 4 libraries, specifically in the fields of Didactics, Educational Science / Education, Psychology and Sport Sciences. The inventory of material available is listed in the Göttingen University Catalogue (GUK). The inventory includes both reference material and material for lending. A book scanner and three copiers (operable with the student's own copy cards) are available to students.

#### **Opening Hours:**

<u>During the semester:</u> <u>During semester breaks:</u>

Mon – Thu: 09:00 to 19:00 CET Mon – Thu: 09:00 to 17:00 CET

Fri.: 09:00 to 16:00 CET Fri.: 09:00 to 15:00 CET

Phone - Circulation Desk: +49(0)551/39-3176

E-mail: bibliothek.waldweg@psych.uni-goettingen.de

The collection of books of the Centre for Modern Indian Studies (CeMIS) is housed in the Cultural Studies Divisional Library (BBK), in the SUB and in the Indology Institute library at Waldweg 26. Please observe the notes on the different locations in the University Catalogues!

#### CONTACT PERSONS AT THE FACULTY OF SOCIAL SCIENCES

#### THE DEAN'S OFFICE

#### Dean

Professor Walter Reese-Schäfer Oeconomicum, Room 0.102 Platz der Göttingen Sieben 3 Phone+49 (0)551/39-7211 Fax: +49 (0)551/39-19827

E-Mail: <u>dekanat@sowi.uni-goettingen.de</u>

#### **Dean of Studies**

Professor Steffen M. Kühnel Oeconomicum, Room 1.146 Platz der Göttingen Sieben 3 Phone: +49 (0)551/39-12283 Fax: +49 (0)551/39-12286

E-Mail: studiendekanat@sowi.uni-

goettingen.de

#### **Dean of Research**

Professor Andrea Bührmann Oeconomicum, Room 0.118 Platz der Göttinger Sieben 3 Phone: .:+49 (0)551 39-20253 Fax: +49 (0)551/39-7692

E-Mail: <u>dekanat@sowi.uni-goettingen.de</u>

#### **Faculty Representative**

Petra Hillebrandt

Oeconomicum, Room 0.217 Platz der Göttingen Sieben 3 Phone: +49 (0)551/39-7211 Fax: +49 (0)551/39-19827

E-Mail: Petra. Hillebrandt@ sowi.uni-goettingen.de

#### **Administrative Officer**

Ann-Kathrin Rummler

Oeconomicum, Room 0.218 Platz der Göttinger Sieben 3 Phone: +49 (0)551/39-7192 Fax: +49 (0)551/39-19827

E-Mail: Ann-Kathrin.Rummler@sowi.uni-

goettingen.de

#### **Administrative Officer**

Patricia Dannhauer

Oeconomicum, Room 0.101 Platz der Göttingen Sieben 3 Phone: +49 (0)551/39-7971 Fax: +49 (0)551/39-19827

dekanat.dannhauer@sowi.uni-goettingen.de

#### OFFICE OF THE DEAN OF STUDIES

The functions of the Office of the Dean of Studies include the organisation and development of degree programmes, mentoring students and ensuring a high standard of teaching and learning. The Dean is responsible for the quality of teaching. He is ably assisted by the secretary of the Office of the Dean of Studies and the team at the Study Advisory Office.

The following are matters of priority for us:

- Mentoring students
- Course planning and evaluation
- Providing students with assistance in applying to use tuition fees
- Further development of degree programmes
- The application process for scholarships in Germany and Lower Saxony
- E-learning options
- Management of complaints and suggestions
- Quality assurance and accreditation procedures

You can find all pertinent information about your degree programmes, including the current study and examination regulations, on the homepage of the Faculty of Social Sciences:

#### www.sowi.uni-goettingen.de/studium

#### **Dean of Studies**

Professor Steffen M. Kühnel Oeconomicum, Room 1.146 Platz der Göttinger Sieben 3 Phone: +49 (0)551/39-12283 E-Mail: studiendekanat@sowi.uni-

goettingen.de

#### **Head of the Study Advisory Office**

Annegret Schallmann Oeconomicum, Room 1.114 Platz der Göttinger Sieben 3 Phone: +49 (0)551/39-7159

E-Mail: Annegret.Schallmann@sowi.uni-

goettingen.de

## Representative of the Dean of Studies

Stefanie Merka Oeconomicum, Room 1.114 Platz der Göttinger Sieben 3 Phone: +49 (0)551/39-9873

E-Mail: Stefanie.Merka@sowi.uni-

goettingen.de

#### **Admission Module Packages**

Martin Ertelt

Oeconomicum, Room 1.114 Platz der Göttinger Sieben 3 Phone: +49 (0)551/39-19730 E-mail: martin.ertelt-1@sowi.uni-

goettingen.de

### 1. Student Advisory Service of the Faculty

The student advisory service assists you during the entire course of your studies, and is your first point of contact for the following areas:

- Organising your degree studies and planning your course schedule
- Combination options
- Questions about examination and study regulations
- Information on formalities
- Change of subject and leave of absence
- Assistance in completion of your degree

If you find that courses overlap or are not available, please inform Ms. Schallmann or the study advisory office (<u>studiendekanat@sowi.uni-goettingen.de</u>).

### Advisory service for master's degrees and examinations

Annegret Schallmann Oeconomicum, Room 1.114 Platz der Göttinger Sieben 3 Phone. +49 (0)551/39-7159

E-Mail: Annegret.Schallmann@sowi.uni-

goettingen.de

### Office hours

Tue / Fri: 09:00 to 11:00 CET
Thu: 14:00 to 17:30 CET
(During the semester breaks, only from 14:00 to 16:00 CET on Thursdays!)
and by appointment

### Assistance in completing your degree:

Arite Heuck-Richter Oeconomicum, Room 1.137 Platz der Göttinger Sieben 3 Phone 49 (0)551 / 39-7197

E-mail: <a href="mailto:sowi.studienberatung@uni-goettingen.de">sowi.studienberatung@uni-goettingen.de</a>

### Office hours

Thu: 13:00 to 15:00 CET and by appointment

### 2. Examination Office of the Faculty

The Examination Administration of the Faculty of Social Sciences organises the entire examination process, from setting up the examinations offered in the examination administration system 'FlexNow' to issuing the leaving certificates.

The examination committees and commissions make legally binding decisions on examination matters not governed by the official Examination Regulations (Prüfungsordnung).

The first point of contact for all questions about examination matters is the Infopoint of the Examination Office.

### Social Sciences Examination Office

Examination Office Infopoint Oeconomicum, 1st Floor Platz der Göttinger Sieben 3 Phone:+49 (0)551/39-4945

Fax: 0551/39-9741

Office hours

Mon – Thu: 09:00 to 16:00 CET Fri.: 09:00 to 13:00 CET

For all further questions about examinations, please contact:

### Martina Heinzen

Oeconomicum, Room 1.139 Platz der Göttinger Sieben 3 Phone: +49 (0)551/39-9478

E-mail:

martina.heinzen@zvw.uni-goettingen.de

Office hours

Mon. / Wed:13:30 to15:00 CET Tue: 10:00 to 11:00 CET

### **Head of Business Administration**

Contact person for the Examination Committee and Commission

Kirsten Brockelmann-Grabo

kirsten.brockelmann-grabo@zvw.uni-

goettingen.de

Office hours

Tue. / Thu: 13:30 to 15:00 CET

### 3. Study Abroad

You would like to study abroad during a period of your studies? Then Mr. Philipp Kleinert can assist you with your plans. The Faculty of Social Sciences has several exchange possibilities for you. Most students go abroad with the Erasmus program, but there are other ways as well. Philipp Kleinert welcomes you to stop by his office to discuss your study abroad opportunities.

There will be events at the beginning of November and May to help you get informed about how to study abroad. The events will be announced through the newsletter of the Office of the Dean of Studies.

Here are a few of our foreign partner universities:

(You can find a full list of all exchange partner universities under the following link: <a href="https://www.sowi.uni-goettingen.de/outgoing">www.sowi.uni-goettingen.de/outgoing</a>)

### Europe:

(B) Universiteit Gent (PL) Uniwersytet Jagiellonski Krakow

(CZ) Univerzita Karlova v Praze (S) Lunds Universitet

(DK) Københavns Universitet (TR) Bilgi Üniversitesi Istanbul

(DK) Roskilde University

(E) Universidad de Salamanca

(E) Universidad Complutense de Madrid Worldwide:

(EST) Tartu Ülikool (USA) Western Washington University
(FR) Université de Poitiers (IL) Ben-Gurion University of the Negev
(I) Università di Bologna (BR) Pontifícia Universidade Católica do Rio

(I) Universitá degli Studi di Milano Grande do Sul, Porto Alegre

(P) Universidade do Porto

### **Advisor and Coordinator for International Affairs**

Philipp Kleinert

Oeconomicum, Room 1.112 Platz der Göttinger Sieben 3 Tel.: + 49 (0)551/39-13575

E-Mail: <a href="mailto:Philipp.Kleinert@sowi.uni-goettingen.de">Philipp.Kleinert@sowi.uni-goettingen.de</a>

Homepage: http://www.uni-goettingen.de/de/122709.html

### Office hours:

Tue. 10:00 – 11:30 CET Fri. 10:00 – 11:30 CET and upon appointment

### InDiGU

Since 2009 the project "Integration and Diversity at the University of Göttingen" aims to support the integration of, and cooperation between, foreign and local students at the university. Within the Faculty of Social Sciences you can participate in a buddy program and your involvement can be acknowledged through a certificate. More information about the InDiGU-Project and the buddy program can be found here: <a href="www.indigu.uni-goettingen.de">www.indigu.uni-goettingen.de</a>. If you are interested in the buddy program you can contact the coordinator directly with this email: <a href="mailto:fachpartnerschaften@sowi.uni-goettingen.de">fachpartnerschaften@sowi.uni-goettingen.de</a>

### 4. Bureau for internships and job entry

As a graduate of the Faculty of Social Sciences, there is a variety of potential jobs to choose from. Without advice and help, you can quickly lose sight of the greater picture and become confused. Thus, taking a closer look at all the potential occupational areas and their specific requirements is advisable in order to shape your personal profile and ease your transition into the labour market. The Bureau for internships and job entry provides aid in several distinct ways. All students of the Faculty of Social Sciences are encouraged to use the counselling services provided by the Bureau for internships and job entry.

The Bureau for internships and job entry supports you in various ways:

- by providing information on occupational areas for graduates of social sciences
- by supporting you in your search for jobs
- by giving professional advice when applying for a job
- when questions arise concerning the integration of internships in your course of study
- when questions arise concerning the whole process of applying
- by providing aid when planning your job entry after graduating from university

### **Cooperative Internships**

By having established cooperation with several companies and other organizations, we offer internships that give you an overview of the labour market and its requirements, combined with our own list of available internships. To get the latest information, log on to <a href="https://www.sowi.uni-goettingen.de/pub-partner">www.sowi.uni-goettingen.de/pub-partner</a> and/or <a href="https://www.sowi.uni-goettingen.de/pub-boerse">www.sowi.uni-goettingen.de/pub-boerse</a>.

### SoWi GO! - Job placement and employer recruitment fair

On the 18<sup>th</sup> and 19<sup>th</sup> of November 2014, the SoWi GO! Job placement and employer recruitment fair will take place for the fourth time in a row. This job exchange fair is designed specifically for students of the social sciences. Numerous companies and other organizations from various fields are present and will inform you about opportunities for internships and entry-level jobs. On both days, there is also a supporting program consisting of several workshops and lectures with job-related topics. For more information, log on to <a href="https://www.sowi.uni-goettingen.de/pub-sowigo">www.sowi.uni-goettingen.de/pub-sowigo</a>.

# Series of lectures "Entdecke Deine Möglichkeiten – Berufsperspektiven für Studierende der Sozialwissenschaften" and more events

The lectures in the series "Discover your options – job perspectives for students of the social sciences" are held by alumni of the Department of Social Sciences. They talk about their career history, but also about possible internships in their profession. Additionally, there will be seminars in the area of key qualifications, as well as several job related information events. To get more information, log on to <a href="https://www.sowi.uni-goettingen.de/pub-berufsperspektiven">www.sowi.uni-goettingen.de/pub-berufsperspektiven</a> and/or www.sowi.uni-goettingen.de/pub-veranstaltungen.

### Bureau for internships and job entry

Platz der Göttinger Sieben 3 (Oeconomicum) Tel.: 0551/39-13576 and/or 0551/39-8079

E-Mail: praktikumundberuf@sowi.uni-goettingen.de

Internet: www.sowi.uni-goettingen.de/pub

### Office Hours

Mon: 13:00 – 15:00 CET Tue: 11:00 – 13:00 CET Wed: 09:30 – 11:30 CET Thu: 14:00 – 16:00 CET

For further information, please go to: <a href="www.facebook.de/PraktikumUndBerufseinstieg">www.facebook.de/PraktikumUndBerufseinstieg</a> or www.facebook.de/SoWiGo.Messe

### 5. Coaching: Graduation Prospects

With our coaching offer "Graduation Prospects", we would like to offer students of the Faculty of Social Sciences our assistance in case of delays in the course of their studies, or in case they are at risk of not completing their degree.

We are aware that delays or interruptions in the course of your studies can occur for several reasons: financial problems, change of subject, change of location, stays abroad, motivational problems, illness, examination anxiety, failure, and personal or family difficulties.

We have thus designed a specific offer which could help you to:

- Increase your motivation
- Develop realistic perspectives
- Arrive at feasible decisions
- Prioritise your studies with specific goals in mind
- Establish meaningful contacts

If you are preoccupied with the following subjects and questions, you can get in touch with the contact persons at the Faculty of Social Sciences:

- Do you need support in the final phase of your degree programme?
- Have you already overshot the standard period of study?
- Do you foresee delays in the duration of your studies?
- Are you hesitating between starting afresh and giving up?
- Have you lost sight of your objectives?
- Are you undecided as to whether you would like to continue your studies or look for alternatives?
- Are you unsure about the "hereafter"?
- Have you lost touch with the subject and your fellow students?
- Would you like to get an idea of career perspectives and possible career transitions at an early stage?

You can find more information about the network available to help you complete your degree at: <a href="https://www.uni-goettingen.de/studienabschluss">www.uni-goettingen.de/studienabschluss</a>

### Contact person at the Faculty of Social Sciences: Arite Heuck-Richter

Oeconomicum, Room 1.137 Platz der Göttinger Sieben 3 Phone: 49 (0)551 / 39-7197

sowi.studienberatung@uni-goettingen.de www.uni-goettingen.de/sowi-coaching **Consulting Hours:** 

Thu: 13:00 to 15:00 CET and by appointment

### 6. The writing centre of the Social Science Faculty

Studying Social Science means you will have a lot of writing assignments. Academic writing as such therefore becomes a competence of its own, acquired alongside your studies. However, learning how to write for academic purposes is not without complications. In fact, it can be quite a challenge.

The writing centre therefore aims to support your efforts in this endeavour and help you develop this very special skill. While talking about your current writing project(s), we also want to enable you to more confidently go about writing future assignments. Writing as a process also addresses your competencies in the fields of literature research, reading and handling academic texts in general. That is why we also focus on the steps leading up to a successful writing experience by improving your reading skills and introducing you to new methods of finding literature. Please come by at any stage in the writing process to discuss your progress and work on what you've already got. We'd be happy to help!

Open consultation hours every Tuesday from 14:00-16:00 at the LRC (Central Library SUB) and Wednesday 10:00-12:00 at the Central Information Desk (SUB) or contact us via e-mail to get an individual appointment. (Schreibberatung@sowi.uni-goettingen.de)

### Contact:

Uta Scheer

Uta.Scheer@sowi.uni-goettingen.de

Susanne Pauli

Susanne.Pauli@sowi.uni-goettingen.de

Oeconomicum, Room 1.112

Platz der Göttinger Sieben 3

#### Office Hours

Tue: 14:00 – 16:00 LRC | SUB

Wed: 10:00 – 12:00 Central Information

Desk | SUB

and upon appointment

### 7. Use of tuition subsidy funds at the Faculty of Social Sciences

Do you have questions about the tuition subsidy funds available to the Faculty of Social Sciences or a suggestion as to how the additional funds could be used, but do not know how an application for this purpose is to be submitted, or what legal formalities are to be observed? Would you like to know who makes the decisions regarding tuition subsidy funds? If so, please contact Markus Schulz at the Study Advisory Office. In addition to coordinating and evaluating the measures financed by tuition subsidy funds, Mr. Schulz is your contact person for all questions on this subject.

### Utilisation of tuition subsidy funds at the Faculty for Social Sciences

Since the introduction of tuition fees in 2007, which will be compensated for by the State of Lower Saxony in the form of tuition subsidy funds effective as per winter semester 2014/15, the faculty of Social Sciences has been utilising these additional funds to benefit students: The main uses are primarily to extend the courses offered by means of providing more *teaching* staff, to intensify mentoring opportunities by offering additional *tutorials* and to enhance *counselling services* and *student projects*.

### We look forward to your ideas - please send us your suggestions!

Please contact Mr. Schulz if you have a suggestion as to how the teaching and studying conditions could be improved further.

### **Contact:**

### **Markus Schulz**

Oeconomicum, Room 1.114 Platz der Göttinger Sieben 3 Phone: +49 (0)551/39-5126

E-mail: Markus.Schulz@sowi.uni-goettingen.de

Consultation hours during the semester

Mon. / Wed.: 14:00 to 16:00 CET

and by appointment

Homepage Tuition Fees: www.sowi.uni-goettingen.de/studienbeitraege

### **CENTER OF METHODS IN SOCIAL SCIENCES**

The Center of Methods in Social Sciences was founded in 2000 as an interdisciplinary institute at the Faculty of Social Sciences. Its purpose is to help with questions and problems concerning empirical social research. Apart from engaging in empirical research projects, it is one of the Centre's main tasks to guarantee the methodological education of students in the social sciences. In addition, the Center of Methods offers consultation and support with empirical research projects. In



order to provide a broad range of methods in the social sciences, the Center is staffed with a professorship for qualitative as well as for quantitative methods.

Both professorships offer consultation to Bachelor, *Magister*, and *Diplom* students about their empirical research projects.

### Consultation of students about qualitative methods (Professorship Gabriele Rosenthal) Our team provides:

Advice on **research** which is **based on qualitative methods** (interview methods, case reconstructions, focused ethnography, group discussions, video analysis, discourse analysis, network analysis etc.)

 Support in field preparation, research design, approaches to data collection and analysis

### **Further offers**

- Rental of (digital and analogue) audio devices, video cameras, tripods and foot switches for transcription
- We offer assistance for technical questions concerning recording, transmitting, and transcribing audio and image files.
- Library for literature research covering books on qualitative methods and interpretive sociology

Contact person: Niklas Radenbach

OEC, Room: 1.148

Platz der Göttinger Sieben 3 Phone.: +49 (0)551/39-14207

Mail: methoden@uni-goettingen.de

Homepage:

www.uni-goettingen.de/de/101559.html

Rental of audio and video devices

OEC, Room: 1.120

**Office Hours** 

Mon: 13:00-15:00 CET Tue: 10:00-12:00 CET Thu: 14:00-16:00 CET

**Office Hours** 

Thu: 14:00-16:00

Mail: geraeteausleihe@uni-goettingen.de

Office of the Dean of Studies The Dean's Office

### Consultation in Quantitative Research Methods (Professorship Steffen M. Kühnel)

The consulting includes planning of the research design, conducting of the research and analysing of the data for empirical thesis and study projects (research design, data collection methods, questionnaire construction, and sampling methods).

**Contact Person:** Verena Hambauer E-Mail: Methodenberatung.Quantitativ@sowi.unigoettingen.de

Office hours and news http://www.unigoettingen.de/de/362247.html

The quantitative professorship also offers software consulting and access to statistical software (such as SPSS, STATA, Excel, and Unipark). Additionally, the centre has a library with the significant literature in quantitative research methods and applied statistics. Moreover, research colloquiums, math classes and intensive courses in statistics for social scientists are offered.

Quantitative method lab:

Oeconomicum, Room 1.124 Platz der Göttinger Sieben 3

Tel.: +49 (0)551/39-12852

Homepage www.uni-goettingen.de/de/101559.html Office hours

Mon. - Fri.: 10:00 - 15:00 CET

### **EQUAL OPPORTUNITY COMMISSIONER**



Equal opportunities management is located on different spheres of action: On the one hand the equal opportunities commissioner supports the Faculty of Social Sciences in its attempts to achieve equality. Discrimination in employment or scholarship based on race, colour, religion, sex/gender, national origin, age, physical or mental disability, or sexual orientation is a well-known phenomenon.

The consulting service of the equal opportunities commissioner is as many-sided as the mechanisms of discrimination.

### Individual advisory service to the following topics:

- Equal opportunities policy and equal opportunities plan of the department of social sciences
- Questions concerning parenthood and work/scholarship
- Discrimination and disadvantage because of sex/gender
- Sexual harassment or sexualized violence
- Stalking or workplace bullying

### You should see me if...

- ...you have any ideas or questions about how to improve your scholarship/workplace in terms of family-friendliness or equality
- > ... you are affected by discrimination, stalking, workplace bullying, sexual harassment or sexualized violence or if you want to support someone who is
- ...you are a working/ studying mother or father or plan to be one soon

The faculty's equal opportunities commissioner is supported by a team of voluntary equal opportunities commissioners in the institutes / centres / working groups.

If you have any questions, issues or constructive criticism please contact:

Equal opportunities commissioner of the faculty of social sciences: Christina Klöckner

Oeconomicum, Room 1.147 Platz der Göttinger Sieben 3 Phone: +49 (0)551/39-4798

E-Mail: gleichstellung@sowi.uni-goettingen.de

Office hours by arrangement

# STUDENT REPRESENTATIVES AT THE FACULTY OF SOCIAL SCIENCE (FACHSCHAFTSRAT)

The "Fachschaftsrat Sozialwissenschaften" ("FSR SoWi") represents all of the students here at the Faculty of Social Sciences, cares about your interests as students and acts in accordance with its political mandate (Section



20 para. 1 of the Lower Saxony Higher Education Act [NHG]). The members of the FSR SoWi work in different committees, such as the study commission, the faculty council or appointments committees for professors.

The FSR SoWi, which is made up of individuals from the Juso-HSG (a socialist youth organisation) and the GHG (a green and ecologically conscious group) that runs together as one student committee party representing "red-green" politics. This faction does not only see itself as a purely service institution. It is also a committee that deals with social and political questions inside and outside of the university.

For example, we successfully convinced the study commission to do away with compulsory attendance and pre-exams at our faculty, thus improving your study conditions. Furthermore, we are currently working towards getting two examination dates for written exams.

Another important topic is the use of our tuition fees. We have been consistently fighting for the abolishment of these fees because they are socially unfair and interfere with permeability in terms of education. But as long as they exist, we also wish that they be used rationally, for instance for the initiation of our tuition fees-financed book-coupon-project or to give printing credit to students. In addition, the FSR SoWi keeps a critical eye on developments at the faculty. We are your point of contact if you have any kind of problems, keep you informed via our newsletter and Facebook, and also have a regular publication called "Stellar".

Please contact us if you have questions, or if you have a creative idea for a project or any other suggestion. For those of you who would like to work with the FSR SoWi, feel free to come to our meetings Tuesdays at 6 pm!

Your FSR SoWi

#### **Fachschaftsrat**

Oeconomicum, Room 0.137 Platz der Göttinger Sieben 3 Phone: +49 (0)551/39-22490

E-Mail: fsr-sowi@lists.stud.uni-goettingen.de

Twitter: twitter.com/fsrsowi

Facebook: http://www.facebook.com/fsrsowi

# CONTACT PEOPLE AND INSTITUTIONS OF THE UNIVERSITY GÖTTINGEN'S STUDENT'S ASSOCIATION (STUDENTENWERK)

The main responsibilities of the Studentenwerk Göttingen include the economic, health, social and cultural support of the students. They get special support in the following areas:

Federal financial aid / student loan, housing, and cultural and social programs (social services, psychological consultancy, day-care). Further information and contact details are provided in the Studentenwerk Göttingen flyer.

You'll find the Studentenwerk Göttingen's department of financial aid at: www.studentenwerk-goettingen.de/studienfinanzierung.html

### Studentenwerk Göttingen

Abteilung Studienfinanzierung Platz der Göttinger Sieben 4 37073 Göttingen

Tel.: +49 (0)551/39-5134

E-Mail: <u>bafoeg@studentenwerk-goettingen.de</u>

### **CENTRAL STUDENT ADVISORY OFFICE**

The Central Student Advisory Office advises you during all phases of your studies. The Central Student Advisory Office is meant to complement the support facilities offered by your faculty, and is your point of contact especially for issues arising out of your degree programme, e.g. if you are interested in a subject outside of the purview of the Faculty of Social Sciences, if you are having second thoughts about a change of subjects, or if you want to take a conscious look beyond the horizons of your degree programme, etc. The Central Student Advisory Office offers individual counselling sessions to manage critical student situations as well as to devise new education and career plans.

## **Contact Central Student Advisory Office**

Wilhelmsplatz 4 37073 Göttingen www.uni-goettingen.de/zsb

Consultation Hours (no appointment necessary)

Office of Student Affairs
Wilhelmsplatz 4, 37073 Göttingen
Mon. - Fri. 10:00 to 12:00 CET
Mon. - Thu. 14:00 to 15:00 CET

### Contact by phone/mail

InfoLine: +49 (0)551 39-113

Mon – Thu: 09:00 to 16:00 CET

Fri.: 09:00 to 13:00 CET

infoline-studium@uni-goettingen.de

### **Individual Appointments**

To be arranged by phone or e-mail

### PSYCHOLOGICAL COUNSELLING SERVICE (PSB)

There are several reasons to visit the Psychological Counselling Service. The counselling team provides assistance to students and



university staff to handle a current problem situation. In cooperation with you, they try to find the reasons for your personal or study-related difficulties and to develop approaches and give you security in the face of upcoming changes. For study related problems, they can give advice on how to structure your volume of work, how to learn more efficiently and how to overcome exam stress. Their courses offer strategies on how to systematically prepare for exams and how to cope with stress. The PSB offers different types of guidance.

Typical problems for which you may seek advice in the PSB:

- learning and working disorders
- excessive expectations of oneself to perform
- exam stress and fear of failure
- feeling overloaded with work and expectations
- · depressiveness, fatigue or suicidal thoughts
- · difficulty in making decisions
- disorientation and anxiety about the future
- conflicts with parents, conflicts with partner
- social inhibition, self-image problems and loneliness
- personal crisis and addiction
- anxiety or psychosomatic pains
- problems in the workplace
- problems when dealing with other students in difficult situations

Furthermore, the PSB offers courses on various topics:

- Time Management and Motivation
- Exam Stress Management
- Autogenic Training
- Working more efficiently

### Contact

Goßlerstr. 23 37073 Göttingen

### **Application**

Phone: +49 (0)551-394059 (Mon-Fri: 09:00- 02:00 CET)

E-Mail: psb@studentenwerk-goettingen.de

### **Open consultation hours**

(no appointments required) Tue/Thu: 12:00 - 13:00 CET Wed: 14:00 - 15:00 CET

### Find more information at

<u>www.studentenwerk-</u> goettingen.de/psb.html Representative for Academic Quality (Ombudsman) / Head of Teaching and Learning Ideas

### REPRESENTATIVE FOR ACADEMIC QUALITY (OMBUDSMAN) / HEAD OF TEACHING AND **LEARNING IDEAS MANAGEMENT**

In order to offer students the opportunity to contribute suggestions / ideas and complaints to various matters concerning their studies, the university has set up (funded by tuition fees) the independent and autonomous position of the Representative for Academic Quality.

Meike S. Gottschlich is responsible for this duty. All issues are treated with the strictest confidentiality and, upon request, anonymously (e.g. using the online form at www.unigoettingen.de/studienqualitaet), so that students may dare to openly express what bothers them about the university or what could be done better.

Possible issues may include, for example:

- How is it possible to take all the necessary courses in a study program in the given time?
- Is the pre-examination pressure perhaps unreasonable?
- How can the university improve the information, advice and support services it offers?
- Are you as a student able to easily reach out to contact persons? Do you receive sufficient support from lecturers?
- Are you having difficulties with one of your teachers, or with the enrolment procedure for examinations?

### Idea Management in Studying and Teaching / Idea Competition for Students

Do you have a great idea about how to improve something at the University?

The University announces an Idea Competition for Students every year. All students are kindly invited to submit their suggestions for improvement.

The deadline, the current topic and further information can be found at www.unigoettingen.de/ideenwettbewerb; please feel free to contact Ms. Meike S. Gottschlich, if you have any questions (telephone (+49) (0)551/39-4414 or e-mail ideenwettbewerb@unigoettingen.de).

Your ideas can be sent in informally, with non-specific form. Your proposal should include a brief description of the current situation, a proposed solution and possible approaches to implementing it. An interdisciplinary jury awards the best initiatives with prize money of up to 1,000 euros. Afterwards, the winning ideas are implemented.

### Contact

for all suggestions, concerns or criticisms of study requirements and contents and organisational structure:

Representative for Academic Quality Meike S. Gottschlich

Wilhelmsplatz 2, First Floor 37073 Göttingen Phone: +49 (0)551/39-4414

E-Mail: studienqualitaet@uni-goettingen.de Internet: www.uni-goettingen.de/studienqualitaet



**Contact** People and Institutions of the University Göttingen International - International Office

GÖTTINGEN INTERNATIONAL – INTERNATIONAL OFFICE STUDY ABROAD

A stay abroad is not only an enriching experience, but has also become an integral part of

studying at a university. Such an undertaking needs to be planned and carried out carefully. It

is important to know whether a visa is necessary, whether you need to apply for financial sup-

port, whether your studies abroad are accredited and accepted by the University of Göttingen

and what the language requirements are.

For further information and assistance with planning your studies abroad, please visit

http://www.uni-goettingen.de/de/312388.html, where you will find information about study op-

portunities in one of our partner universities in India, China, Korea, Australia, USA, etc., about

different scholarship programmes (ERASMUS, Erasmus Mundus, A New Passage to India,

PROMOS, etc.) and application requirements.

In addition to that, our International Info Desk provides you with relevant literature on the mat-

ter; whilst Maren Büttner and Jan Oberdieck offer you personal counselling during their office

hours.

International students also have opportunities to study abroad.

STUDY INTERNATIONALLY IN GÖTTINGEN

The International Office provides you with a number of opportunities to get to know students

from all over the world, discover new cultures, take part at language workshops, cooking and

movie evenings, featured-country evenings and excursions. For more detailed information,

please refer to http://www.uni-goettingen.de/en/165133.html.

At the beginning of the semester, the International Office organises an introductory week for

international students, which should ease your start into university life in Göttingen and inform

you about all the support offered at the University of Göttingen. This event is imperative for a

good start to your studies; it is therefore strongly recommended that you take part! For more

detailed information, please refer to <a href="http://www.uni-goettingen.de/en/196392.html">http://www.uni-goettingen.de/en/196392.html</a>.

Contact:

International Office -**International Student Services** 

Von-Siebold-Str. 2

37075 Göttingen

International Info Desk opening hours:

Every day 10:00 - 12:00 CET

Office hours:

Mon/Wed/Fri: 10:00 - 1:00 CET

52

### **UNIVERSITY SPORTS**

The central facility for general university sports at the University of Göttingen is one of the biggest sports providers in Southern Lower Saxony and offers extensive sports programs in more than 100 different sports not only to students and university employees, but to guests as well. FiZ, the university's own fitness and health centre, has more than 1000 m² of training space and offers more than 20 group fitness activities each week. Students can take advantage of very attractive conditions. In 2013, 2 new fitness rooms were added to the sports centre and the indoor climbing hall was extended; now sports can be practiced in 14 different gyms and the indoor pool. An extensive course program offers optimum access even for beginners. Especially during the summer months, the university's boat house invites you to go canoeing or rowing on the river Fulda. The facility's complete course offering is published each semester in the magazine "Seitenwechsel", which is available 2 weeks before the start of the semester in all institutes and cafeterias. The current program is, of course, also available online at <a href="https://www.hochschulsport.uni-goettingen.de">www.hochschulsport.uni-goettingen.de</a> or at the university sports information desk at <a href="https://www.hochschulsport.uni-goettingen.de">+49 (0)551 – 39 13111 (Mondays to Fridays from 4 pm to 8 pm)</a>

#### Contact:

Hochschulsport Göttingen
Sprangerweg 2
37075 Göttingen
www.hochschulsport.uni-goettingen.de
https://www.facebook.com/hochschulsportgoettingen

### STUDIT - IT SERVICES FOR STUDENTS

studIT is a service institution of the University of Göttingen, responsible for student internet access and its support. studIT is completely financed by tuition fees.

The extensive services studIT offers are available at several consulting locations:

• Chip card centre ("glass box" in ZHG, between auditorium 010 and 011):

Distribution of accounts and account consultation (the account serves as a login to several systems: e.g. eCampus, Stud.IP, Flex Now as well as your student email address), support with login problems, payments to your printing account, new passwords, login data for the free virus scanner Sophos. At this location you can also get your student identity card (only the first student card, no replacement cards).

• LRC SUB (SUB on campus), LRC KWZ (cultural science library) and LRC Medicine

(library at the hospital):

Here, more thorough consultation is offered (e.g. for software as Word, Excel), as well as printers (A4, A3, b/w and colour prints), scanner and computers with extensive software. Advice and consultation are also offered on Saturdays and Sundays in the LRC Sub. Please find the opening and consultation hours on our studIT website (see below).

The free student account which is distributed with the chip card enables the use of "eduroam" – the Wi-Fi of the university. Consultation for this is offered at all of our helpdesks.

Besides that, the ZESS offers IT-courses for key competencies (with credit points).

Please have a look at the following webpage for more information and instructions:

http://sos.stud.uni-goettingen.de

We are available at the following email address for any queries:

info@studIT.uni-goettingen.de

as well as at the hotline number: +49 (0)551 39-12345.

### PERSONAL STUDY PLAN

Professionalisation (Key competencies) (12 C)	Module					12 C
Modern Indian Studies (78 C) Start of degree programme winter semester  (Key compet	Module					78 C (+ 30 C) 12
	Module					
	Module					
	Module					
	Module					1
Term ∑ C		1. ∑30 C	2. ∑30 C	3. ∑30 C	4. ∑ 30 C	Σ 120 C

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